

**NORTH HERTFORDSHIRE DISTRICT COUNCIL**

*Correspondence address:*

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29 October 2015

Helen Stubbins  
Therfield Parish Council  
17 Dark Lane  
Sandon  
Nr Buntingford  
Herts  
SG9 0QT

Our Ref : 15/02726/1HH

Contact : Melissa Tyler  
Direct Line : 01462 474245  
Email : melissa.tyler@north-herts.gov.uk

Dear Sirs

**Full Planning Permission Householder : Single storey side extension  
2 Church Gate, Church Lane, Therfield, Royston, SG8 9QD - Case Ref No:  
15/02726/1HH**

We would be grateful to receive your comments on the above application which relates to a site in your parish by 19 November 2015.

As this is a householder application, in the event of an appeal against refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made about this application will be sent to the Secretary of State, and there will be no further opportunity to comment at appeal stage.

Full details of the application can be accessed via the website:

<http://pa.north-herts.gov.uk/online-applications>

The quickest way to comment on the application is online via the website.

Yours sincerely

A handwritten signature in black ink that reads 'Mary Caldwell'.

Mary Caldwell  
Development & Conservation Manager

